

## UNDERTAKINGS ON RELEASE OF FILES FORM

To: The Solicitors Regulation Authority

Date:

Dear Sirs

**Intervention into:**

**Client Name:**

**Client Matter:**

We are instructed by the above named client in connection with this matter formerly in the control of ..... **(please insert name of the intervened firm)**. We undertake to use our best endeavours to recover costs due to ..... **(insert name of intervened firm)** up to the date of the intervention and to remit to the Solicitors Regulation Authority and costs and/or disbursements recovered.

If requested to do so, we undertake to provide to the Intervention Agent a copy of the file. We confirm our understanding that should our client have a claim to any monies held in the client account of ..... **(insert name of intervened firm)** it will be necessary to provide details of the claim together with supporting evidence.

We undertake to return to the Agent or the Solicitors Regulation Authority on completion of the matter for the purposes of allowing recovery of costs, if requested to do so.

Yours faithfully