



trustee induction and refresher training

This course is designed to assist your charity comply with **best practice to induct and refresh trustees**, so that they can make a full contribution as a trustee of your charity.

Trustees must know and understand:

- their role in your charity
- their legal and ethical responsibilities
- that they are accountable for their actions

The Charity Commission for its part wants to know what efforts charities have made to ensure that trustees are trained and inducted to fulfil their role as trustee and expect details to be included in the Annual Report.

This course will be run on a rolling programme basis to enable you to plan for trustee succession and include it in your annual training programme, and comply with best practice and reporting.

dates and venues

Training will be arranged in London, Southampton and Oxford with the next scheduled training dates being:

Tuesday 5 October 2010 – London

Tuesday 23 March 2011 – Southampton

You will be advised of future times, dates and venues in good time.

cost

The half-day training course costs £100 + VAT per delegate. A discount of 25% will be offered for organisations that register more than five delegates.

The price includes a buffet lunch, refreshments and a presentation folder of course materials.

For larger organisations, we may be able to offer in-house training.

our Training team

Consists of the following lawyers in our specialist Charity team, all of whom are current charity trustees:

Elizabeth Davis

Alison Talbot

Adrian Pashley

to register

If you would like to register or would like more information on trustee training please contact Kelly Benfield on 01865 253268 or at kelly.benfield@bllaw.co.uk.

If you would like to find out more about Blake Lapthorn's full commercial law service for charities please look at our website on www.bllaw.co.uk or email elizabeth.davis@bllaw.co.uk.

the natural choice in law

 **Blake
Lapthorn**